

Integrated Undergraduate/Graduate Semester Report

Office of Graduate Enrollment Services, The Pennsylvania State University, 114 Kern Building, University Park, PA 16802-3396; (814) 865-1795; (814) 863-4627(fax)

This form **MUST** be completed each semester if any courses are being shared or moved. Submit to Graduate Enrollment Services for final approval once all the signatures have been obtained.

The course information listed below relates only to _____ / _____ .
Semester/Year

Last Name First Name Middle Initial PSU ID

Undergraduate Plan (e.g. IE_BS) Undergraduate Program (e.g. UGEN) Anticipated Semester/Year of graduation

Graduate Plan (e.g. IE_MS) Graduate Program (e.g. GREN) Anticipated Semester/Year of graduation

Is this a revised form? Yes No Total amount credits required for Master's Degree _____

Double-Counted Undergraduate/Graduate Courses
The following course(s) should be counted toward both the undergraduate degree and the graduate degree. Up to 40% of the credits required for the master's degree may be applied to both undergraduate and graduate degree program requirements up to a maximum of 15 credits (e.g. for a 30 credit master's degree up to 12 credits may be shared). Independent study (596/896) courses cannot be shared. 50% of the courses shared must be at the 500/800 level.
Check with your program to determine how many credits you are permitted to double-count.

Graduate Courses Only
The following course(s) are to be moved from the undergraduate record to the graduate record. The course(s) will count toward the graduate degree only.

| Course abbreviation and number | Credits |
|--------------------------------|---------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

| Course abbreviation and number | Credits |
|--------------------------------|---------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Signature of Student

Printed Name

Date

Signature of Graduate Program Head or DGS/PIC

Printed Name

Date

Signature of Undergraduate Program Adviser

Printed Name

Date

Student's major program staff should submit the completed form to Graduate Enrollment Services via the Graduate Request Management System (GRMS).

